



Republic of Namibia

Ministry of Urban and Rural Development

Invitation for Bids (IFB)

SC/RP/17-1/2017 – Development of Documentary of the Rural Development Programmes

1. Background: The Government of the Republic of Namibia is signatory to the United Nations Sustainable Development Goals (SDGs) which among other advocate for the eradication of poverty and hunger from the face of the earth. In pursuit of these noble objectives, the Government of the Republic of Namibia guided by its Vision 2030, specifically, adopted the National Development Plan 5 (five) to implement targeted programmes aimed at poverty eradication, employment creation and the improvement of the quality of life of people of Namibia.

For this purpose, the Ministry of Urban and Rural Development, would like to hire the services of a professional film company/individual for documenting the interviews on the area of Rural Development Centre Projects and rural development projects implemented by the Regional Councils, which will be carried out by a consultant in the 14 regions

2. Overall

Objectives : (a) to produce a documentary showcasing the lessons learnt from the Rural Development Centre’s projects and activities;

3. Qualification

Requirements : (a) A company or individual profile indicating all services rendered;
 (b) A company registration documents/founding statements
 (c) A valid original good standing Tax Certificate;
 (d) A valid original good standing Social Security Certificate;
 (e) A valid certified copy of the Affirmative Action Compliance Certificate;
 (f) A certificate indicating SME Status A (for Tenders reserved to SMEs)

4. A complete set of Bidding Documents in “**English**” may be purchased by interested bidders on the submission of a written application to the address below upon payment of a non-refundable fee “**Two Hundred Namibia Dollar – N\$ 200-00**” The method of payment will be “**Cash**”. The Bidding Documents will be collected at the address below.
5. Bids must be delivered on or before **20 November 2017 at 11:00am**. Electronic bidding will “**will not**” be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend in person at the address below; and on the **20 November 2017 at 12:00am**.
6. The address referred to above is:

Ministry of Urban and Rural Development
Government Office Park, Luther Street,
1st Floor, Bid Submission (Deposited in the bidding box)
Windhoek